



Executive Council  
Meeting Minutes  
Friday, December 7, 2018  
Leroy Greene Academy-Principal's Office  
2950 W. River Drive,  
Sacramento, CA 95833  
3:30 pm

I. OPEN SESSION

**Minutes:**

Interim Principal Fitzgerald called the meeting to order at 3:30 p.m.

II. ROLL CALL

**Minutes:**

William Young, Steve Meyer, Norma Castro, Scott Fitzgerald, Javetta Cleveland were present.

III. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

**Minutes:**

Interim Principal Fitzgerald announced that the council would be going into Closed Session to discuss public employee discipline/dismissal/release.

IV. PUBLIC COMMENTS REGARDING CLOSED SESSION

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The Council requests that you fill out a Public Comment card and turn it into the Administrative Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

**Minutes:**

No public comments

V. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release

VI. RECONVENE OPEN SESSION

**Minutes:**

Interim Principal Fitzgerald reconvened Open Session at 3:40 pm

VII. ROLL CALL

**Minutes:**

William Young, Steve Meyer, Norma Castro, Scott Fitzgerald, Javetta Cleveland were present.

VIII. ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION

**Minutes:**

Interim Principal Fitzgerald announced that no action was taken in Closed Session.

IX. APPROVAL OF THE AGENDA

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Javetta Cleveland - Yes

X. CELEBRATIONS

**Minutes:**

Interim Principal Fitzgerald celebrated the success of the 6th Annual Dia de los Muertos Culture Event that was held on Thursday, November 1, 2018. The event was well attended by staff, students, parents, and community members. The night included LGA student artwork, dance performers, a wide variety of food and drinks, hands on activities, and live music.

Mr. Fitzgerald also shared with the council that LGA had one student run in the Cross Country Sectionals, where he placed 35<sup>th</sup> out of 72.

XI. REPORTS AND PRESENTATIONS

**Minutes:**

Director Andrea Rodriguez shared a presentation that highlighted the work happening within the LGA Pathways and Innovator's Toolbox and how it relates to the strategic priorities. Mrs. Rodriguez shared that LGA staff collaborated to create the first draft of the Innovator's Toolbox. There was an initial hard copy survey provided for community members at the Dia de los Muertos event. A digital version of the survey has also been provided. There have been 32 survey responses to date.

Rodriguez commented that she has received a few emails from parents suggesting that the word usage of each tool description needs to be student friendly. Rodriguez stated that she will be working with teachers for advice and assistance on word usage.

Rodriguez shared that staff are utilizing Staff Development Early Release Days (SDER) to further develop and discuss the Innovator's Toolbox and it's alignment with strategic priorities.

Rodriguez presented a slide deck that showed students engaging business professionals at the Hive. The Urban Hive offers creatives and entrepreneurs shared work space for collaborating. Mrs. Rodriguez and LGA business teachers have made connections with coaches and mentors at the Urban Hive as well as other business events. She also shared that she takes students on Tuesdays and Thursdays to network engage in solution interviews and pitch prototypes to potential coaches or mentors.

XII. PUBLIC COMMENTS

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The*

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**Minutes:**

No public comments

XIII. COMMUNICATIONS

**Minutes:**

No communications

XIV. CONSENT ITEMS

*CONSENT ITEM PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.*

**Minutes**

**Motion:**

Passed with a motion by William Young and a second by Javetta Cleveland.

**Vote:**

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Javetta Cleveland - Yes

a. **Approve Consent Calendar**

Prepared by Natalie Amaro

a. **Approve the Executive Council Meeting minutes from 10/26/2018**

Prepared by Natalie Amaro, Administrative Assistant

b. **Approve the Special Executive Council Meeting minutes from 11/2/2018**

Prepared by Natalie Amaro, Administrative Assistant

c. **Approve the Personnel Items**

Prepared by Natalie Amaro, Administrative Assistant

**Action Required**

The Executive Council is asked to approve the personnel items.

**Discussion**

**Certificated Appointment to Administrative Position:**

Benjamin Odell, LGA Acting Director, Effective: 11/15/2018

XV. ACTION ITEMS

*ACTION AGENDA PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.*

a. **Approve the Adoption of Conflict of Interest Board Bylaw**

Prepared by Natalie Amaro, Administrative Assistant

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Norma Castro.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Javetta Cleveland - Yes

- b. **Approve Resolution No.18-01, Adopting a Conflict of Interest Code, Including its Appendix of Designated Employees and Disclosure Categories**

Prepared by Natalie Amaro, Administrative Assistant

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Javetta Cleveland - Yes

XVI. DISCUSSION/INFORMATION ITEMS

**Minutes:**

No discussion or information items.

XVII. COUNCIL REPORTS AND COMMENTS

**Minutes:**

No council reports or comments

XVIII. FUTURE AGENDA ITEMS

- a. WASC Update
- b. Organizational Structure
- c. Job Descriptions

XIX. ADJOURNMENT

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Javetta Cleveland - Yes

Interim Principal Fitzgerald adjourned the meeting at 4:02 pm.

- 1) *Back-up material may be posted online up to 24 hours before the Council meeting.*
- 2) *The times for Agenda items are approximations and will vary depending on the amount of information and discussion necessary to conduct the Business of the Council.*
- 3) *Consent and Action items are funded out of the General Fund unless otherwise noted.*
- 4) *Assistance for the Disabled: Please contact LGA's Front Office at (916) 567-5560 at least 24 hours before the scheduled board meeting to request disability-related accommodations in order to participate in the public board meeting. (Government Code §54954.2) (Americans with Disabilities Act of 1990, §202.)*