



Executive Council  
Meeting Minutes  
Friday, June 7, 2019  
LGA - Center for Innovation  
3:30 pm

I. OPEN SESSION

Minutes

Principal Fitzgerald called the meeting to order at 3:31 p.m.

II. ROLL CALL

Minutes

Steve Meyer, Scott Fitzgerald, and William Young were present. Chris Evans was absent. Norma Castro joined the meeting at 3:33pm.

III. APPROVAL OF THE AGENDA

Minutes

**Motion:**

Passed with a motion by Meyer and a second by Young

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro-Not present for vote

IV. CELEBRATIONS

Minutes

Mr. Fitzgerald shared with the council that LGA had another successful Senior Commencement Ceremony on Thursday, May 23rd. The ceremony was well attended and all 66 seniors received their diploma.

Mr. Fitzgerald also shared with the council that LGA had another successful 8th grade Commitment to Graduate Assembly on Monday, May 20th. The assembly was well attended, recognized student academic achievement, and PRIDE medal winners.

V. PUBLIC COMMENTS

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The Council requests that you fill out a Public Comment card and turn it into the Administrative Support Manager. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

## Minutes

No public comments

## VI. COMMUNICATIONS

### Minutes

Management Roles and Responsibilities-Scott Fitzgerald

Mr. Fitzgerald discussed the management roles and responsibilities for next year. He stated that Andrea Rodriguez will be moving offices to the CFI to continue to oversee the pathways which includes continuing her role as community liaison for pathways. He added that with this shift the plan is to increase community engagement. Fitzgerald also stated that the College & Career Counselors will be moving to the front office to better support student privacy with social emotional appointments. He also said that he is working with HR to backfill the Director of Student Affairs position.

Mr. Young asked if there was a goal set for community outreach. Mr. Fitzgerald stated that there are goals set and that Mrs. Rodriguez will be overseeing this work.

## VII. PRESENTATIONS

### a. **Preliminary CAASPP Results Presentation**

Prepared by Ben Odell, Director of Academic Affairs

#### Minutes

Principal Fitzgerald introduced Ben Odell, Director of Academic Affairs and Jenn Kunkle, LGA Math teacher. Mr. Odell thanked the council for the opportunity to share a presentation about Preliminary ELA CAASPP Results for 18-19. Mr. Odell shared that there was an ELA/Literacy push in 18-19 school year. Mr. Odell shared the following information:

- Launched Literacy in October - Focus of our staff PD's
- Emphasized purpose of literacy skills to staff
- Analyzed ELA IAB and CAASPP results as staff
- Staff created common literacy vocabulary
- Normed graphic organizers staff-wide, every content used them in the same month-wide window
- Staff agreed to focus on Target 11: (Make an inference or provide a conclusion and use supporting evidence to justify/explain inferences (author's line of reasoning, point of view/purpose, the relevance of evidence or elaboration to support claims, concepts, ideas).)
- School-wide writing instruction and graphic organizer usage in every grade level/content area.

Mr. Fitzgerald added that every department was able to dive in and use in their content areas. Mr. Odell added that the following changes had taken place:

- Changed CAASPP Testing Administration Blocks
- Individualized schedule for each kid with a teacher they know (mornings, after 1st period)
- Short chunks - 1 hour every day to focus on CAASPP Computer Adaptive, full Wednesday for both Performance Tasks
- Input was taken from staff and student surveys

Mr. Odell said that fairly consistently, our students scoring "Below Standard" have reduced year by year both with the same students as they get older and when looking at the same grade level year-after-year. He also stated that fairly consistently, our students

scoring “Meeting or Exceeding Standards” have grown year by year both with the same students as they get older and when looking at the same grade level year-after-year. Preliminary ELA growth for the year is at 7%.

In conclusion, Mr. Odell stated that the administrative team looked at preliminary data in our closure days. He added that when data is finalized, we will analyze it with staff. Mr. Odell said that the administrative team will continue looking at literacy next year within our PD schedule, emphasizing engagement and rigor. Mr. Odell ended the presentation by saying that while this is a celebration, there’s always room to grow.

**b. Math System of Support Presentation**

Prepared by Ben Odell, Director of Academic Affairs

**Minutes**

Ben Odell introduced Jenn Kunkle, an LGA math teacher. Mr. Odell presented the first slide which said, “Our job is to ensure students are graduating high school ready for the route they want to take, whether that be attending college or beginning their career.”

Mr. Odell displayed the math CAASPP scores for the last three years. He stated that for the most part, our students scoring “Below Standard” have been reduced. He added that schoolwide, we made 2% growth on the CAASPP in Math. Ms. Kunkle added that our math scores are not where we want them to be, and are not up to our expectations. She added that some of our math scores are improving, we need to determine a systematic change in how we approach common core math to ensure our kids are college and career ready.

Ms. Kunkle then showed a slide that contained the following information about what has been done so far:

- Master Scheduling - we lowered class sizes in math by adding a section per grade level in middle school.
- The power of the Incomplete - Mastery-Based Grading
- May Play Day Data - Only 9/450 middle school were pulled for May Play Day for math. This is out of 202 6th, 7th, and 8th graders who were pulled for other courses.
- Highest metrics of office hours
- In class remediation
- Advisory - 8th-grade rotations - Survey Results from Students

Ms. Kunkle proposed offering a year-long math course instead of quarterly for our lowest-performing students in 8th grade only. She added that the parents would have the ability to opt-out. Kunkle stated that these lowest-performing students were identified when staff pulled based on CAASPP Scores/Teacher Recommendation/IAB Results. She opined that kids gain confidence and become leaders.

Ms. Kunkle stated that there are several reasons why the year-long math course is being proposed. She added that a missing commodity is time, not a lack of ability on the student’s part. She stated that students who remain in the quarterly classes will have an additional focus for acceleration and application of skills. Ms. Kunkle said that she has experience using a similar system at Concord High School in Elkhart, Indiana. She explained that for the Freshman Academy they pulled 3rd quartile students from the entire freshman class. These students took math all year while other students took math 2 out of 3 trimesters. These students focused on filling in gaps from prior years and building confidence. She shared that on the Indiana state exam (ISTEP), her Freshman Academy students passed at a rate equal to or greater than their peers (typically over 85% each year).

Ms. Kunkle shared what this system would look like at LGA. It would include small group instruction, differentiation, use of Khan Academy, Edulastic, and Co-taught with a Resource Teacher. Mr. Odell shared that the global impact of implementing this system would cause the identified students to lose one middle school elective course (Music, Spanish, Business, Art) for stronger math achievement. Mr. Odell added that the teacher who made the biggest CAASPP gain will be piloting this, Ms. Kunkle. He ended the presentation by stating that these changes would not affect FTEs for 19-20.

#### VIII. CONSENT ITEMS

*CONSENT ITEM PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.*

##### Minutes

##### **Motion:**

Passed with a motion Young by and a second by Castro.

##### **Vote:**

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

a. **Approve Consent Calendar**

Prepared by Natalie Amaro

b. **Approve the May 14, 2019 Regular Executive Council Meeting Minutes**

Prepared by Natalie Amaro, Administrative Assistant

c. **Approve the Personnel Items**

Prepared by Natalie Amaro

##### **Action Required**

The Executive Council is asked to approve the personnel items.

##### **Certificated New Hires:**

Alejandro Gutierrez, Spanish Teacher, 1 FTE, Effective: July 1, 2019; Moriah Finch-Odell, ELA Teacher, 1 FTE, Effective: July 1, 2019; Daniel Lingenfelter, Music Teacher, 1 FTE, Effective: July 1, 2019; Daniel Meyer, PE Teacher, 1 FTE, Effective: July 1, 2019

**Certificated Increase:** Erin Juneau, Leroy Greene Academy, from 1.0 FTE to 1.2 FTE, Certificated Teacher, Effective: July 1, 2019

**Certificated Resignations:** Shawna Fadden, Math Teacher, Leroy Greene Academy, Effective: May 31, 2019; Breanna Lewis, Science Teacher, Leroy Greene Academy, Effective: June 4, 2019

#### IX. ACTION ITEMS

*ACTION AGENDA PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.*

a. **Approve 19-20 LCAP**

Prepared by Scott Fitzgerald, Principal

##### Minutes

##### **Motion:**

Passed with a motion by Young with one follow up being that the LCAP Parent Overview be completed. Norma Castro seconded the motion to approve.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes

b. **Approve LGA Management Salary Schedule**

Prepared by Scott Fitzgerald, Principal

Minutes

**Motion:**

Passed with a motion by Meyer and a second by Fitzgerald.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes

c. **Approve 19-20 Proposed Budget**

Prepared by Scott Fitzgerald, Principal

Minutes

**Motion:**

Passed with a motion by Meyer and a second by Castro.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes

X. FUTURE AGENDA ITEMS

- a. Staffing Update for 19-20
- b. New School Innovation Consulting Proposal
- c. Tech Purchase Orders

XI. ADJOURNMENT

Minutes

Principal Fitzgerald adjourned the meeting at 4:09 pm.

**Motion:**

Passed with a motion by Meyer and a second by Young.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes

- 1) Back-up material may be posted online up to 24 hours before the Council meeting.
- 2) The times for Agenda items are approximations and will vary depending on the amount of information and discussion necessary to conduct the Business of the Council.
- 3) Consent and Action items are funded out of the General Fund unless otherwise noted.
- 4) Assistance for the Disabled: Please contact LGA's Front Office at (916) 567-5560 at least 24 hours before the scheduled board meeting to request disability-related accommodations in order to participate in the public board meeting. (Government Code §54954.2) (Americans with Disabilities Act of 1990, §202.)