



Executive Council
Meeting Minutes
Monday, August 17, 2020
LGA - Virtual
1:00 pm

I. OPEN SESSION

Quick Summary/Abstract:

In response to the Governor's Executive Order N-25-20 Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus (COVID-19) the LGA Executive Council meetings are closed to the public to follow state guidelines on social distancing until further notice.

Members of the public may access this meeting virtually at

<https://natomasunified.zoom.us/j/93699182157?pwd=WTlpVllxSjJoUDFjZWxSU3NEMWJUdz09>

Members of the public are encouraged to submit public comments via eComment through email at admin@leroygreene.com

Minutes

Principal Fitzgerald called the meeting to order at 1:05 pm.

II. ROLL CALL

Minutes

Steve Meyer, Scott Fitzgerald, and Amy Adams were present. Chris Evans and Javetta Cleveland were not present for roll call.

Chris Evans and Javetta Cleveland entered the meeting at 1:39 pm.

III. APPROVAL OF THE AGENDA

Minutes

Motion:

Passed with a motion by Steve Meyer and a second by Amy Adams.

Vote:

Scott Fitzgerald - Yes

Javetta Cleveland - Not present for vote

Steve Meyer - Yes

Amy Adams - Yes

Chris Evans - Not present for vote

IV. CELEBRATIONS

a. Textbook Distribution

Principal Fitzgerald celebrated the first textbook distribution day that was held on 8/13/2020. He stated that it was a very successful day overall. He added that there was a lot of prep work by classified and administrative staff that made the pickup run smoothly. He stated that about 60% of our population pick up up their textbooks on this day.

b. 19-20 Teacher of the Year - Lisa McGann

Principal Fitzgerald celebrated Lisa McGann, Science Teacher at LGA, for being recognized as the 19-20 Teacher of the Year. He added that Mrs. McGann is a leader on campus and a true asset to LGA.

c. Dual Enrollment Pilot

Principal Fitzgerald shared that LGA will be piloting dual enrollment this year. He added that dual enrollment will give students the opportunity to take college courses from LGA campus (virtually). He added that the upside to this is that students are able to receive college credit if they pass the course. He added that LGA will be piloting English 12 this year. He stated that Moriah Finch-Odell, LGA English Teacher, will be the dual enrollment teacher this year.

d. AP Scores

Principal Fitzgerald shared that LGA received the 19-20 AP scores back from the College Board. He stated that he was pleasantly surprised at the results. He said that based on the fact that LGA teachers did not have the opportunity to monitor face to face, the students did well.

V. PUBLIC COMMENTS

PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The Council requests that you fill out a Public Comment card and turn it into the Administrative Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

Minutes

Natalie Amaro, Administrative Support Manager, stated that members of the public were encouraged to submit public comments via eComment through email at admin@leroygreene.com. She noted there were no public comments received.

VI. PRESENTATIONS

a. **Start of Schools Presentation**

Prepared by Scott Fitzgerald, Principal

Minutes

Principal Fitzgerald shared the Start of Schools presentation with the council. He shared that LGA Staff met (virtually) with all departments prior to distribution to identify course/supply needs for Quarter 1. He shared that all identified needs were pre-scanned into "Destiny" for each student. He added that student schedules were also provided. He stated that every student also received a bag with essential school supplies such as whiteboards, pencils and notebooks. He added that parent vehicles were parked into 20 designated distribution sites and runners brought books and bags out to cars. He stated that 431 Chromebooks and 91 Hotspots are currently in the hands of LGA families (40% of families still need to pick up supplies). Principal Fitzgerald also went over the 20-21 Distance Learning bell schedule.

Principal Fitzgerald shared information about Academic Supports. He shared that office hours will continue with increased offerings. He added that all teachers will provide one hour of daily office hours. He stated that teachers will review a learning loss spreadsheet during Professional Development to identify students

with possible deficits.

Principal Fitzgerald shared information about social emotional supports at LGA. He added that Advisory will continue as the primary method for delivering social emotional support. He stated that this will now be offered daily. He added that teachers will be expected to create a consistent weekly 1-1 check-in calendar. Principal Fitzgerald added that this will allow a deeper dive with students. He stated that staff are working with the School Psychologist to help prepare teachers for these check-ins. He added that NUSD is adding social workers that LGA will have access to.

Principal Fitzgerald stated that LGA's Professional Development plans have shifted to include areas surrounding Distance Learning. Mr. Fitzgerald stated that good teaching can only occur if our teachers know how to utilize online resources effectively. He added that there will be technology training on resources such as Zoom, Google Classroom, and Edulastic. He stated that there would be professional development around Engagement Strategies for Distance Learning, Culturally Responsive Pedagogy (Distance Learning in mind), and Advisory from a distance. Principal Fitzgerald also shared that teacher leaders will be modeling online lessons. He added that all teachers will be modeling mini lessons to their departments (implementing resources learned).

Principal Fitzgerald shared that in order to prepare for distance learning we have purchased supplies and online resources for students and staff. He shared that all students received a whiteboard to help teachers check for understanding from a distance. He added that some of the online resources include: Screencastify, Edulastic, Gizmos, and Nearpod.

Principal Fitzgerald shared that staff safety plan with the council which included pictures that showed entrance procedures for staff and visitors. He also included a video that walks through all staff safety procedures while on campus.

VII. CONSENT ITEMS

CONSENT ITEM PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.

- a. **Approve Consent Calendar**
Prepared by Natalie Amaro, Administrative Support Manager
- b. **Approve the Executive Council Meeting Minutes from 3-27-2020**
Prepared by Natalie Amaro, Administrative Support Manager
- c. **Approve the Personnel Items**
Prepared by Natalie Amaro, Administrative Support Manager

Action Required

The Executive Council is asked to approve the personnel items.

Certificated Leave of Absence Approval:

Jessica Mijares, Teacher, 1.0 FTE to 0.7 FTE, Effective: July 1, 2020

Certificated New Hires:

Tyler Heminger, Social Science, 1.0 FTE, Effective: July 1, 2020; Shawna Fadden, Business, 1.0 FTE, Effective: July 1, 2020

Minutes

Motion:

Passed with a motion by Amy Adams and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes
Javetta Cleveland - Not present
Steve Meyer - Yes
Amy Adams - Yes
Chris Evans - Yes

VIII. PUBLIC HEARING

a. **2020-21 Learning Continuity and Attendance Plan**

Prepared by Scott Fitzgerald, Principal

Recommended Motion: The Council is asked to hold a Public Hearing regarding Leroy Greene Academy's 2020-21 Learning Continuity and Attendance Plan.

Rationale:

The council is asked to receive comments from members of the public regarding the proposed Learning Continuity and Attendance Plan. Per SB 98 Charter schools are directed to identify how they are responding to and allocating resources due to the COVID-19 pandemic.

Minutes

The Public Hearing was opened: 1:40 pm.

Natalie Amaro, Administrative Support Manager, stated that members of the public were encouraged to submit public comments via eComment through email at admin@leroygreene.com. She noted there were no public comments received.

Motion:

Passed with a motion by Steve Meyer and a second by Amy Adams.

Vote:

Scott Fitzgerald - Yes
Javetta Cleveland - Yes
Steve Meyer - Yes
Amy Adams - Yes
Chris Evans - Yes

IX. ACTION ITEMS

ACTION AGENDA PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.

a. **Approve the DRAFT School Calendar for 2020-2021**

Prepared by Scott Fitzgerald, Principal

Recommended Motion: The Council is asked to approve the DRAFT School Calendar for 2020-2021.

Minutes

Motion:

Passed with a motion by Amy Adams and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes
Javetta Cleveland - Yes

Steve Meyer - Yes
Amy Adams - Yes
Chris Evans - Yes

b. **Approve the Waiver Requests for Career Technical Education Instructors**

Prepared by Scott Fitzgerald, Principal

Recommended Motion: The Leroy Greene Academy (LGA) Executive Council is asked to publicly acknowledge the English Learner Authorization status of the Career Technical Education teachers listed below and to approve the waiver requests for the Career Technical Education teachers listed below who possess preliminary credentials but do not yet hold an English Learner Authorization as required by the Commission on Teacher Credentialing.

Rationale: As is required by the Commission on Teacher Credentialing, the LGA Executive Council must publicly approve waiver requests for Career Technical Education teachers who possess preliminary credentials, but do not yet hold an English Learner Authorization. Waivers are being requested for two Business teachers at Leroy Greene Academy; Denise Mitchell hired July 2019 and Shawna Fadden, hired July 2020.

Because both teachers have received their preliminary credentials through experience in their respective professions instead of through the traditional university credentialing route, they are unable to receive an Emergency CLAD (Cross-cultural, Language, and Academic Development) permit which authorizes instruction to English Learners and must apply for a waiver.

As Ms. Mitchell and Ms. Fadden complete coursework to clear their preliminary credentials (usually a 3-year process), they will receive the necessary training, and the English Learner Authorization will be embedded in their clear credentials. Until such time as they obtain clear credentials, the Charter must submit a waiver request each year to the California Commission on Teacher Credentialing.

Minutes

Motion:

Passed with a motion by Steve Meyer and a second by Amy Adams.

Vote:

Scott Fitzgerald - Yes
Javetta Cleveland - Yes
Steve Meyer - Yes
Amy Adams - Yes
Chris Evans - Yes

- X. FUTURE AGENDA ITEMS
 - a. WASC Update
 - b. Distance Learning Update and Presentation

XI. ADJOURNMENT

Minutes

Principal Fitzgerald adjourned the meeting at 1:47 pm.

Motion:

Passed with a motion by Amy Adams and a second by Javetta Cleveland.

Vote:

Scott Fitzgerald - Yes
Javetta Cleveland - Yes

Steve Meyer - Yes
Amy Adams - Yes
Chris Evans - Yes

- 1) *Back-up material may be posted online up to 24 hours before the Council meeting.*
- 2) *The times for Agenda items are approximations and will vary depending on the amount of information and discussion necessary to conduct the Business of the Council.*
- 3) *Consent and Action items are funded out of the General Fund unless otherwise noted.*
- 4) *Assistance for the Disabled: Please contact LGA's Front Office at (916) 567-5560 at least 24 hours before the scheduled board meeting to request disability-related accommodations in order to participate in the public board meeting. (Government Code §54954.2) (Americans with Disabilities Act of 1990, §202.)*