



Executive Council  
Meeting Minutes  
Friday, January 19, 2019  
Leroy Greene Academy-  
Center for Innovation (CFI)  
2950 W. River Drive  
Sacramento, CA 95833  
3:30 pm

I. OPEN SESSION

**Minutes:**

Interim Principal Fitzgerald called the meeting to order at 3:30 p.m.

II. ROLL CALL

**Minutes:**

William Young, Steve Meyer, Norma Castro, Scott Fitzgerald, and Chris Evans were present.

III. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

**Minutes:**

Interim Principal Fitzgerald announced that the council would be going into Closed Session to discuss Public Employee Evaluation, Title: Certificated Administrator and public employee discipline/dismissal/release.

IV. PUBLIC COMMENTS REGARDING CLOSED SESSION

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The Council requests that you fill out a Public Comment card and turn it into the Administrative Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

**Minutes:**

No public comments

V. CLOSED SESSION

- a. Public Employee Evaluation  
Title: Certificated Administrator
- b. Discipline/Dismissal/Release

VI. RECONVENE OPEN SESSION

**Minutes:**

Interim Principal Fitzgerald reconvened Open Session at 3:45 p.m.

VII. ROLL CALL

**Minutes:**

William Young, Steve Meyer, Norma Castro, Scott Fitzgerald, and Chris Evans were present.

VIII. ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION

**Minutes:**

Interim Principal Fitzgerald announced that the Executive Council unanimously approved to terminate an at will certificated charter employee.

IX. APPROVAL OF THE AGENDA

**Motion:**

Passed with a motion by Chris Evans and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Chris Evans - Yes

X. CELEBRATIONS

- a. Interim Principal Fitzgerald shared with the council that 13 students have been exited and enrolled back into electives. The average Lexile growth was 129 in just the first semester. Fitzgerald stated that this growth does not take into account students who have been enrolled in Read 180 for multiple years.
- b. Interim Principal Fitzgerald shared that the Quarter 2 Academic Assembly was held today, 1/18/2019. This assembly celebrates the student achievements from quarter 2. The awards distributed were Roar, Pride, Mufasa, Perfect Attendance, and Cub Awards (.5 GPA Growth).

Cub Awards (.5 GPA Growth)

67 Students

45 Students

Roar Award (3.0 -3.49)

93 Students

76 Students

Pride Award (3.5 - 3.99)

105 Students

73 Students

Mufasa Award (4.0 and above)

63 Students

58 Students

- c. Pre-AP Approval: Assistant Principal Andrea Rodriguez shared with the council that LGA is one of two schools in the district which has been approved for the implementation of the college board Pre-AP program. We will be offering Pre-AP English Language Arts courses for 8th graders in the 2019-2020 academic year and hope to add additional courses the following years. This will begin the process of creating an AP program on the LGA site, rather than simply offering LGA courses. Chris Evans stated that even if a student doesn't take pre-ap classes they will still be able to take AP courses. Mrs. Rodriguez also stated that she is creating a handout that will help

educate all of our stakeholders about benefits enrolling their students in AP courses. Mrs. Rodriguez stated that Pre-Ap Biology, Pre-AP ELA, and Pre-AP Visual Arts are courses that will need to be approved. Mr. Fitzgerald stated that these courses will be included on the next Executive Council agenda.

XI. REPORTS AND PRESENTATIONS

**Minutes:**

No communications

XII. PUBLIC COMMENTS

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that purpose. The Council requests that you fill out a Public Comment card and turn it into the Administrative Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

**Minutes:**

No public comments

XIII. COMMUNICATIONS

**Minutes:**

No communications

XIV. CONSENT ITEMS

*CONSENT ITEM PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.*

**Minutes**

**Motion:**

Passed with a motion by Steve Meyer and a second by Scott Fitzgerald.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Chris Evans - Yes

a. **Approve Consent Calendar**

Prepared by Natalie Amaro

a. **Approve the Executive Council Meeting minutes from 12/07/2018**

Prepared by Natalie Amaro, Administrative Assistant

XV. ACTION ITEMS

*ACTION AGENDA PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.*

a. **Approve the Waiver Requests for Career Technical Education Instructors**

Prepared by Scott Fitzgerald, Interim Principal

**Recommended Motion:** The Leroy Greene Academy (LGA) Executive Council is asked to publicly acknowledge the English Learner Authorization status of the Career Technical Education teachers listed below and to approve the waiver requests for the Career Technical Education teachers listed below who possess preliminary credentials, but do not yet hold an English Learner Authorization as required by the Commission on Teacher Credentialing.

**Rationale:** As is required by the Commission on Teacher Credentialing, the LGA Executive Council must publicly approve waiver requests for Career Technical Education teachers who possess preliminary credentials, but do not yet hold an English Learner Authorization. Waivers are being requested for two Business teachers at Leroy Greene Academy; Thomas Leech, hired January 2016 and Vincent Payne, hired September 2018.

Because both teachers have received their preliminary credentials through experience in their respective professions instead of through the traditional university credentialing route, they are unable to receive an Emergency CLAD (Cross cultural, Language and Academic Development) permit which authorizes instruction to English Learners and must apply for a waiver.

As Mr. Leech and Mr. Payne complete coursework to clear their preliminary credentials (usually a 3-year process), they will receive the necessary training and the English Learner Authorization will be embedded in their clear credentials. Until such time as they obtain clear credentials, the Charter must submit a waiver request each year to the California Commission on Teacher Credentialing.

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Chris Evans - Yes

b. **Approve Dean of Students Job Description**

Prepared by Scott Fitzgerald, Interim Principal

**Minutes:**

**Motion:**

Passed with a motion by Chris Evans and a second by Steve Meyer.

Vote:

Scott Fitzgerald - Yes

William Young - Yes

Steve Meyer - Yes

Norma Castro - Yes

Chris Evans - Yes

c. **Approve the Revised LGA Management Salary Schedule to include Dean of Students**

Prepared by Scott Fitzgerald, Interim Principal

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Norma Castro.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

d. **Approve Certificated Appointment to Acting Dean of Students Position:**

It is recommended Daniel Meyer is appointed Acting Dean of Students,  
Effective: January 7, 2019

**Minutes:**

**Motion:**

Passed with a motion by Chris Evans and a second by William Young.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

e. **Approve Confidential Administrative Support Manager Job Description**

Prepared by Scott Fitzgerald, Interim Principal

**Minutes:**

**Motion:**

William Young made a motion with an amendment to approve the job description. The amendment requested is to add the word "days" to the job description. Passed with a motion by William Young and a second by Norma Castro.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

f. **Approve the LGA Confidential Administrative Support Salary Schedule**

Prepared by Scott Fitzgerald, Interim Principal

**Minutes:**

**Motion:**

Passed with a motion by William Young and a second by Norma Castro.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

g. **Approve Support Staff Appointment to Administrative Support Manager Position:**

It is recommended Natalie Amaro is appointed Administrative Support Manager,  
Effective: January 18, 2019

**Minutes:**

**Motion:**

Passed with a motion by Chris Evans and a second by Norma Castro.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

XVI. DISCUSSION/INFORMATION ITEMS

**Minutes:**

No discussion or information items.

XVII. COUNCIL REPORTS AND COMMENTS

**Minutes:**

No council reports or comments

XVIII. FUTURE AGENDA ITEMS

- a. WASC Update
- b. Job Description

XIX. ADJOURNMENT

**Minutes:**

**Motion:**

Passed with a motion by Steve Meyer and a second by Chris Evans.

Vote:  
Scott Fitzgerald - Yes  
William Young - Yes  
Steve Meyer - Yes  
Norma Castro - Yes  
Chris Evans - Yes

Interim Principal Fitzgerald adjourned the meeting at 4:07 pm.

- 1) *Back-up material may be posted online up to 24 hours before the Council meeting.*
- 2) *The times for Agenda items are approximations and will vary depending on the amount of information and discussion necessary to conduct the Business of the Council.*
- 3) *Consent and Action items are funded out of the General Fund unless otherwise noted.*
- 4) *Assistance for the Disabled: Please contact LGA's Front Office at (916) 567-5560 at least 24 hours before the scheduled board meeting to request disability-related accommodations in order to participate in the public board meeting. (Government Code §54954.2) (Americans with Disabilities Act of 1990, §202.)*