



Executive Council Meeting Minutes  
September 14, 2018  
Friday, 3:30 p.m.  
2950 W. River Drive  
Sacramento, CA 95833

Attendees

Leslie Sargent  
Steve Meyer  
Bill Young  
Norma Castro  
Angela Herrera

I. OPEN SESSION

Minutes

Principal Sargent called the meeting to order at approximately 3:32 p.m.

II. ROLL CALL

Minutes

Leslie Sargent, Steve Meyer, Norma Castro and Bill Young were present. Chris Evans was absent.

III. APPROVAL OF THE AGENDA

Minutes

Mr. Young made a motion to approve the agenda. Mr. Meyer seconded the motion. Motion passed 4-0.

IV. CELEBRATIONS

Minutes

Principal Sargent shared that the 17-18 Q4 Academic Assembly was held on August 17, 2018. This assembly was held to honor students for last year's GPAs for Quarter 4.

Principal Sargent informed the council that fall sports is in full swing. There are 47 high school athletes, and 44 middle school athletes.

Principal Sargent shared that Back to School Night was a huge success. It was a well-attended night and we received great feedback from parents.

Principal Sargent shared that Erin Juneau was honored as Teacher of the Year at the district board meeting on Wednesday, September 12, 2018.

V. REPORTS AND PRESENTATIONS

Minutes

Principal Sargent presented the "Start of School Report" to the council that covered enrollment, staffing, and professional development August 1-7<sup>th</sup>.

VI. PUBLIC COMMENTS

*PUBLIC COMMENTS PROCEDURE: LGA's Executive Council (Council) welcomes the public's participation at Council Meetings and has devoted time in the meeting for that*

purpose. The Council requests that you fill out a Public Comment card and turn it in to the Administrative Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Council's subject matter jurisdiction. The Council shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Council Members to respond to public comments. In addition, the Council may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

#### Minutes

No public comments

### VII. COMMUNICATIONS

#### Minutes

Principal Sargent shared in her Principal's report that we are halfway through Q1. She reported that Staff Development Early Release (SDER) day last week focused on our Innovator's Toolbox (WASC SLO's). Article review and teams shared out how each skill could be used in their content. Teachers committed to teaching a lesson that included one of the "tools" and calendared so admin can observe. Future SDER days will be focused on knowledge building of and planning for the implementation of the skills in our Innovator Toolbox.

Sargent shared that our new Grounds Specialist III employee, Justin Clarke, is on board and is doing a fantastic job maintaining our campus. We have been working closely with Luis, Mark & Pannu in Facilities to ensure that he has what he needs to do his work since this is a new position to our site. Equipment has been purchased and is on campus and we will continue to work together to ensure that he has what he needs.

Sargent also reported that high school students have been attending Startup Grind Entrepreneurship events in the evenings where they network with entrepreneurs in our community. At these events, Mrs. Rodriguez and the students have been able to obtain additional coaches and mentors to support our seniors.

Sargent shared that there was a college field trip to UC Santa Cruz and UCAN College Fair yesterday.

Finally, Sargent shared that admin and counselors are working to prepare the necessary documents to bring forward to the Executive Council (EC) to shift our Soph, Jr, Art and Business Entrepreneurship courses to become Career Tech Education (CTE) courses. We plan to bring these forward to the EC for review and approval at the October meeting. Shifting these courses to CTE will allow us to potentially be eligible for additional funding.

### VIII. CONSENT ITEMS

*CONSENT ITEM PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.*

#### Minutes

Mr. Young made a motion to approve all consent items. Mrs. Castro seconded the motion. Motion passed 4-0

a. **Approve the Executive Council Meeting minutes from 6/1/2018**

Prepared by Natalie Amaro, Administrative Assistant

b. **Approve the Personnel Items**

Prepared by Natalie Amaro, Administrative Assistant

#### Action Required

The Executive Council is asked to approve the personnel items.

#### Discussion

**Resignations:** Alyssa Gonzalez, Business, 1.0 FTE, Effective: 8/2/2018;  
Sheng Yang, Math, 1.0 FTE, Effective: 5/29/2018; Michelle Schroeder, Art, 1.0

FTE, Effective: 5/29/2018

**Certificated Teacher Transfer:** Benjamin Odell, Transfer from LGA to non-charter Natomas Unified School District school on leave of absence, Effective: 8/1/2018

**New Certificated Teacher Hire:** Bradley Sullivan, ELA, 1.0 FTE, Effective: 8/1/2018; Jessica Thomas, ELA, 1.0 FTE, Effective: 8/1/2018; Nakia Edwards, Math, 1.0 FTE, Effective: 8/1/2018; Kelsey Lopez, Art, 1.0 FTE, Effective: 8/1/2018; Jeremy Poss, PE, 1.0 FTE, Effective: 8/1/2018; Vincent Payne, Business, 1.0 FTE, Effective: 8/22/2018

**New Classified Hire:** Justin Clarke, Grounds Specialist III, 8.0 hours

## IX. ACTION ITEMS

*ACTION AGENDA PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.*

**a. Approve 2% pay increase for non-represented classified staff salary schedule for 18-19 school year**

Prepared by Natalie Amaro, Administrative Assistant

**b. Approve 3% pay increase for management staff salary schedule for 18-19 school year**

Prepared by Natalie Amaro, Administrative Assistant

**c. Approve MOU with SCOE to provide 4 days of Instructional Rounds facilitation for teachers and administrators and 7 days of High Quality First Instruction (HQFI) instructional coaching for teachers**

Prepared by Leslie Sargent, Principal

**d. Approve Brett Taylor Consulting contract for 2018-19 school year**

Prepared by Leslie Sargent, Principal

**e. Approve purchase of grounds equipment including John Deere TX 2 wd Gator and 90 gallon sprayer from Valley Truck and Tractor Co.**

Prepared by Natalie Amaro

### Minutes

Mr. Young made a motion to approve action **item a**. Mrs. Castro seconded the motion. Motion passed 4-0.

Mr. Young made a motion to approve action **item b**. Mr. Meyer seconded the motion. Motion passed 4-0.

Mr. Meyer made a motion to approve action **item c**. Mrs. Castro seconded the motion. Motion passed 4-0.

Mr. Young made a motion to approve action **item d**. Mrs. Castro seconded the motion. Motion passed 4-0.

Mr. Young made a motion to approve action **item e**. Mr. Meyer seconded the motion. Motion passed 4-0.

## X. DISCUSSION/INFORMATION ITEMS

### Minutes

No discussion items to report.

XI. COUNCIL REPORTS AND COMMENTS

Minutes

No council reports or comments.

XII. FUTURE AGENDA ITEMS

Minutes

- a. Budget
- b. Data Report
- c. LCAP Review
- d. New Courses
- e. Pathways Presentation
- f. Read 180 Update
- g. WASC Update
- h. 18-19 School Safety Plan

XIII. ADJOURNMENT

Minutes

Sargent adjourned the meeting at 4:02 pm.

*1) Back-up material may be posted online up to 24 hours before the Council meeting.*

*2) The times for Agenda items are approximations and will vary depending on the amount of information and discussion necessary to conduct the Business of the Council.*

*3) Consent and Action items are funded out of the General Fund unless otherwise noted.*

*4) Assistance for the Disabled: Please contact LGA's Front Office at (916) 567-5560 at least 24 hours before the scheduled board meeting to request disability-related accommodations in order to participate in the public board meeting. (Government Code §54954.2) (Americans with Disabilities Act of 1990, §202.)*