

# Leroy Greene Academy

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To Parents of students at Leroy Greene Academy:

Service to our community is at the center of our mission at Leroy Greene Academy. This letter includes information about our procedure for students to earn a cord and to be recognized for their completion of extensive community service at Academic Assemblies, the Commitment to Graduate ceremony and Senior Graduation.

In order to be eligible for a Service Learning/Community Service Cord and recognition during these school-sponsored events, students must do the following:

- Complete the required amount of hours per grade band in middle and/or high school:

By the end of 8th Grade	By the end of 12th Grade
Complete 50 hours while in middle school	Complete 125 hours while in high school

- Write a reflective essay and complete a Leroy Greene Academy Service Learning Log with signatures
  - The reflective component of the Community Service Log is for each individual service experience, whereas the essay will reflect on all of your hours completed in either middle school or high school
- Complete a Service Learning/Community Service Application
  - The application **must be submitted to the Assistant Principal office by April 2nd.**
  - **Students must have completed at least the minimum amount of community service hours before submitting the Service Learning/Community Service Cord/Award application.**
- Present to an Advisory class
  - 8th grade students present to a 6th Grade Advisory class and Senior students present to a 9th grade class.
  - Upon approval, students will be assigned a date and time for their Advisory presentation.
  - **Students must have submitted at least the minimum amount of community service hours (as indicated above) on the Leroy Greene Academy Service Log by the date of their presentation.**
- **Note: No late applications will be accepted.**

## Additional Details:

- **The Community Service packet, including information and forms, can be found on the Leroy Greene Academy website under the \_\_\_\_\_ tab.**
- Students will be informed of the date, time, and location of their presentation during an April Advisory class (prior to Spring Break).
- Students must present at the time and date assigned to them.
- Presentations should be five minutes in length and should include a description of your community service and what you learned from the experience.
- Presentations can include a PowerPoint, videos, or other examples to indicate your reflection and experience.

In order for students to receive the Service Learning/Community Service Cord/Award(s) for Academic Assemblies, Commitment to Graduate and/or Senior Graduation, all requirements must be met. If you have any questions or concerns, please contact Mrs. Rodriguez by phone or at [arodriguez@natomasunified.org](mailto:arodriguez@natomasunified.org).

# Leroy Greene Academy Community Service Handbook

## Student Edition

Community Service is a way of learning through experiences while giving back to our community. Through Community Service students gain and apply academic, career, and social skills by addressing authentic community needs. All Leroy Greene Academy students are encouraged to take part in community service. Special recognition will be given to students on their transcripts and at ceremonies for those who exceed the minimum number of service hours. Community Service may begin in June and continue to accumulate until two weeks before the end of school.

**Disclosure:** Students should secure parent/guardian approval prior to agreeing to participate in a particular community service opportunity. Because most community service occurs off campus, Leroy Greene Academy is not responsible for any injury that occurs during the service. By signing the agreement, the student and adult are deemed to fully assume all such risks, and in consideration for the right of the Student to participate in Activities, agree that to the fullest extent allowed of the law that they waive and release any potential future claim they might otherwise have been able to assert against the school, district, any Board Member, employee, agent of volunteer of the District (“Released Parties”) by or on behalf of the student or any parent, administrator, executor, trustee, guardian, assignee or family member and further understand that transportation to or activities at another location are “field trips” or “excursions” for which there is complete pursuant to Education Code 35330.

### Description of Community Service Component in Advisory

Through their Advisory classes, students are given the opportunity to complete hours of Community Service because Leroy Greene Academy has a proud tradition of encouraging service. We endeavour to provide students opportunities to provide service to their community, connect their academic studies with hands-on experiences, and assist them in developing a sense of responsibility and commitment.

### Expectations for Community Service

Leroy Greene Academy students are given the opportunities to complete service hours every school year. Students should inform their Advisory teachers of the type of service prior to completing the service. Students are to complete service that benefits our community and is not for profit. If students are completing a task for a grade in a course, it does not count as community service.

**Students can earn a maximum of 25 hours per year for on-campus activities.**

### Requirements for Satisfying Advisory Component

At Leroy Greene Academy, we work hard to ensure that our students are college and career ready and feel connected to our school. To assist in this preparation, we strongly encourage students to participate in the community service opportunities on our campus. After completing service hours, students are to turn in the form and report the hours to their Advisory teacher. Additionally, they must show their reflection to their Advisory teacher. Both the record of hours and reflection will be due as follows:

- **Advisory grades 6-11: the final Advisory class in May**
- **Advisory grade 12: the in Advisory class in April**

### Additional Information for Transfer Students

The Service Learning/Community Service Certificate and Cord/Award requirements do not change for transfer students. Interested students should speak with their Advisory teachers to learn more about on-campus and off-campus opportunities.

**LEROY GREENE ACADEMY  
SERVICE LEARNING/ COMMUNITY SERVICE CORD APPLICATION**

Last Name:

(print neatly)

First Name:

Student Number:

Requirements: Projects can be completed by individuals, groups, or whole classes. Community Service projects must be approved by the advisory teacher in advance of the work. The Service Learning/Community Service Cords will be presented at Senior Declaration Day. Students **must complete and submit THIS form** for Service Learning/Community Service Cord consideration.

By completing this form, I am requesting that an audit be conducted to determine if I qualify for a Leroy Greene Academy Service Learning/Community Service Cord for the 2021-2022 school year.

By signing and submitting this document, I acknowledge that I understand the following:

- In order to be considered for a Service Learning/Community Service Cord I must have completed 50 or 125 hours of community service during my middle school or high school tenure at Leroy Greene Academy.
- I must submit a copy of my current hours with this application. (The originals should be submitted to your advisory teacher.)
- The hours submitted are cumulative from each year of middle school and then for each year of high school. Hours from middle school do not carry over to high school. Hours must be verified by my advisory teacher and an auditor.
- It is my, (the student's) responsibility to make sure that service hours are turned into my advisory teacher each school year.

**Student Signature**

**Date**

**DEADLINE: TURN IN BY Friday, May 6th to Mrs. Rodriguez's Office.**

**LATE APPLICATIONS WILL NOT BE CONSIDERED**

Auditor use only: Hours on Record:

Qualify:

Yes

No

Auditor Name:

Date:

**Leroy Greene Academy Service Learning Log**

**School Year:**

**Cover Sheet**

**Student Name:**

**ID#:**

**Advisory Teacher:**

**Total Hours for Academic Year:**

Reflection on Providing Service to my Community this Academic Year

I attest that I have completed a total of \_\_\_\_\_ hours as recorded on the attached document(s).

Student Signature

Date

Parent/Guardian Name (print)

Parent Signature

Date

**Leroy Greene Academy Service Learning Log**

**Student Name:** \_\_\_\_\_

**ID#:** \_\_\_\_\_

One-Time Volunteer Activity: \_\_\_\_\_

Advisory Teacher Name: \_\_\_\_\_ Prior Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Activity Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Information (phone and/or email): \_\_\_\_\_

Address of Activity: \_\_\_\_\_

Student has volunteered \_\_\_\_\_ hours. Supervisor Signature: \_\_\_\_\_

Student Reflection Paragraph on time completed in log above:

### **One-Time Volunteer Activity**

Advisory Teacher Name: \_\_\_\_\_ Prior Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Activity Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Information (phone and/or email): \_\_\_\_\_

Address of Activity: \_\_\_\_\_

Student has volunteered \_\_\_\_\_ hours. Supervisor Signature: \_\_\_\_\_

Student Reflection Paragraph on time completed in log above:

**Leroy Greene Academy Service Learning Log**

Volunteer Activity (multiple days): \_\_\_\_\_

Advisory Teacher Name: \_\_\_\_\_ Prior Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Activity Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Information (phone and/or email): \_\_\_\_\_

Address of Activity: \_\_\_\_\_

Date	Hours	Supervisor's Initials	Date	Hours	Supervisors Initials

Student has volunteered a total of \_\_\_\_\_ hours. Supervisor Signature: \_\_\_\_\_

Student Reflection Paragraph on time completed in log above:

I attest that I have completed a total of \_\_\_\_\_ hours as recorded on this document.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Community Service Suggestions

The following are suggestions for activities students may complete to satisfy their community service. This is not intended to be an exhaustive list, and students should seek prior approval from their Advisory teacher.

**Students may only complete 25 hours of on-campus activities.**

- **Planting**
- **Public Awareness**
- **Public Media**
- **Service to those with Disabilities**
- **Recreation Programs**
- **Recycling**
- **Special Equipment**
- **Tutoring**
- **Visual Arts**
- **Voter Education**
- **Youth Agencies**
- **Hospitals**
- **Animal Shelters**
- **Churches**
- **Environmental Organizations**
- **NUSD schools-Find a school near your home, [www.natomasunified.org](http://www.natomasunified.org)**
- **Food Pantries**
- **Habitat for Humanity**
- **Hands on Sacramento-Keeping up parks and recreation areas**
- **Libraries**
- **Nursing homes**
- **Political campaigns**
- **Red Cross [www.sacsierraredcross.org](http://www.sacsierraredcross.org)**
- **Salvation Army**
- **Society for the Blind-Bingo Fundraising [www.societyfortheblind.org](http://www.societyfortheblind.org)**
- **Check your local newspaper for volunteer opportunities**